

COMMERCIAL RECYCLING IN THE CITY OF READING

In accordance with PA. Act 101, Reading has a curbside recycling plan for all single family homes and residents living in apartment house of four units or less. However, residential properties with five or more units, as well as restaurants and commercial, institutional and industrial establishments are not eligible for the curbside program. Instead, they are required to develop and implement a comprehensive recycling program of their own, meeting all of the requirements of PA Act 101. To help an acceptable program, the city of Reading is providing the recycling guidelines listed below.

Act 101 recommends that each establishment appoint a recycling a recycling coordinator to oversee the development and implementation of a recycling program that includes:

- Waste Minimization
- Market Information
- Hauler Information
- Education Program
- Collection System
- Evaluation of Performance and Cost

All of the establishments and property owners must submit annual reports to the city no later than January of each year. These reports should indicate the types and weights of the materials they recycled during the previous year. Every December the city will send appropriate forms to each establishments and property owner for this purpose.

We have received numerous calls requesting information ways to comply with the state law. We recommend first that you contact your trash hauler and explain that you are required to implement a recycling program for your establishment. In the event your hauler does not offer recycling collection, you may obtain further information by calling the Reading Recycling Hotline at 1-877-727-3234 by mailing the enclosed form.

We hope this information will be helpful in the development of a comprehensive recycling program for your establishment.

TYPE OF ESTABLISHMENT	ITEMS TO BE RECYCLED	COLLECTION FREQUENCY	REPORTS SUBMITTED	OTHER REQUIREMENTS
Commercial, Institutional & Industrial	High Grade Office Paper Corrugated Cardboard Aluminum Cans Leaf Waste Glass Bottle Plastic Bottle & Containers	At least Monthly	Annually Every January	Appoint Recycling Coordinator Distribute Receptacles to Offices & Food Serving Areas Establish Employee Education Program
Residential Properties with 5 or More Dwelling Units	Newsprint Aluminum Cans Glass Bottles Plastic Bottles & Containers Ferrous Containers Leaf Waste	At Least Monthly	Annually Every January	Appoint Recycling Coordinator Distributes Receptacles to Apartments
Restaurants & Other Eating Establishments	Corrugated Cardboard High Grade Office Paper Aluminum Cans Glass Bottles Ferrous Containers Leaf Waste Plastic Bottle & Containers	At Least Monthly	Annually Every January	Appoint Recycling Coordinator